

**Proposal Form F**  
**Airport Concession Disadvantaged Business Enterprise (ACDBE) Forms**

[Schedules B, C, and D follow]

**SCHEDULE B – AFFIDAVIT OF ACDBE JOINT VENTURE IN AIRPORT CONCESSIONS**

This form is to be submitted if Respondent is a joint venture that is proposing ACDBE participation in the concession as a joint venture member. A copy of the joint venture agreement must be attached to this Schedule B. The joint venture agreement must clearly state: 1) each joint venture member’s roles and responsibilities in the management and day-to-day operations of the joint venture, 2) the capital contribution requirements for each joint venture member, and 3) the allocation of risks and liabilities between joint venture members. [NOTE: The Concession Agreement with the City will require joint venture members to be jointly and severally liable for obligations of the joint venture under the Concession Agreement.] If Respondent is proposing to perform as a joint venture, the City will not execute a Concession Agreement with the Respondent until the City has received a signed joint venture agreement. No subsequent changes to the joint venture agreement will be allowed without prior notice to the City. Any changes to the roles and responsibilities of the ACDBE joint venture member will require the prior approval of the City.

Name of Respondent: \_\_\_\_\_

Package Number: \_\_\_\_\_

Identify each ACDBE joint venture member and briefly describe its proposed role and responsibilities in the management and day-to-day operation of each concession that is the subject of this proposal, as set forth in the attached joint venture agreement:

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The Respondent, taking into consideration the roles and responsibilities of the ACDBE in the management and day-to-day operations of the concession, represents that the value of the ACDBE participation in the concession will be equal to 32% percent of the gross revenues of the concession.

The undersigned covenants and agrees to provide the City with current, complete and accurate information regarding the actual performance by the ACDBE joint venture member in the concession's management and operations, as required by the Concession Agreement and/or upon request by the City. Any material misrepresentations in this Schedule B, in the attached joint venture agreement, or in any other information provided to the City by Respondent regarding ACDBE participation will be an event of default under the Concession Agreement and will be grounds for initiating action under applicable federal and state laws and regulations.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE CONTENTS OF THIS DOCUMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED ON BEHALF OF THE RESPONDENT TO MAKE THIS AFFIDAVIT.

\_\_\_\_\_  
(Name and Title of Affiant – Print or type)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

The above signed officer, \_\_\_\_\_ (Name of Affiant), personally appeared and, known by me to be the person described in the above Affidavit, acknowledged that (s)he executed the same in the capacity stated above and for the purposes stated above.

IN WITNESS WHEREOF, I hereunto set my hand and seal.

\_\_\_\_\_  
(Notary Public Signature)

Seal

Commission expires: \_\_\_\_\_

**SCHEDULE C – LETTER OF INTENT FROM ACDBE TO PERFORM AS SUBCONTRACTOR, SUPPLIER AND/OR CONSULTANT**

[NOTE: If Respondent is proposing to perform as a joint venture of ACDBE and non-ACDBE firms, use Schedule B – Affidavit of Joint Venture – instead of Schedule C.]

Name of Respondent: \_\_\_\_\_

Package Number: \_\_\_\_\_

From: \_\_\_\_\_ (“ACDBE”)  
Name of ACDBE Firm

To: \_\_\_\_\_ and the City of Chicago:  
Name of Respondent

The ACDBE certification status of the undersigned is confirmed by the attached Letter of Certification from the City of Chicago dated \_\_\_\_\_ (or letter of certification from the Illinois Department of Transportation dated \_\_\_\_\_). This Schedule C and the Letter of Certification will be attached to Schedule D – Commitment of Tenant to ACDBE Participation.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named airport concession:

Description of ACDBE participation in concession

Description of compensation to be paid to ACDBE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Value of participation by ACDBE as percentage of concession gross revenues:

\_\_\_\_\_ %

[NOTE: If more space is needed to fully describe the ACDBE firm's proposed role and/or compensation, attach additional sheets.]

SUB-SUBCONTRACTING LEVELS

\_\_\_\_% of the value of the ACDBE's participation will be sub-subcontracted to non-ACDBE contractors.

\_\_\_\_% of the value of the ACDBE's participation will be sub-subcontracted to ACDBE contractors.

**NOTE: IF ACDBE WILL NOT BE SUB-SUBCONTRACTING ANY OF THE PARTICIPATION DESCRIBED IN THIS SCHEDULE, A ZERO (0) MUST BE SHOWN IN EACH BLANK ABOVE.**

**NOTE: IF MORE THAN TEN PERCENT (10%) OF THE VALUE OF THE ACDBE'S PARTICIPATION WILL BE SUB-SUBCONTRACTED, A BRIEF EXPLANATION AND DESCRIPTION OF THE WORK TO BE SUB-SUBCONTRACTED MUST BE ATTACHED TO THIS SCHEDULE.**

The undersigned will enter into a formal written agreement for the above participation with Respondent, conditioned upon the City of Chicago selecting Respondent as a concessionaire, approval of Respondent's ACDBE Participation Commitment referencing this Schedule C by the City of Chicago, and successful negotiation of a Concession Agreement between Respondent and the City of Chicago.

\_\_\_\_\_  
(Signature of Owner, President, or Authorized Agent of ACDBE)

\_\_\_\_\_  
Name/Title (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone



Affidavit of Respondent

To the best of my knowledge, information, and belief, the facts and representations contained in the aforementioned attached Schedules are true, and no material facts have been omitted.

**The Respondent will enter into formal agreements with all listed ACDBE firms for work as indicated by this Schedule D and accompanying Schedules so as to ensure compliance with the Total Proposed ACDBE Participation Commitment stated above, and understands that it must enter into such agreements as a condition precedent to execution of a Concession Agreement by the City of Chicago. Copies of each signed joint venture agreement, subcontract, purchase order, or other agreement will be submitted to the Department of Aviation so as to assure receipt no later than ten (10) business days prior to anticipated execution of the Concession Agreement by the City.**

**The Tenant designates the following person as its ACDBE Liaison Officer:**

\_\_\_\_\_

Name	Phone
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I DO SOLEMNLY DECLARE AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE CONTENTS OF THIS DOCUMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED ON BEHALF OF THE RESPONDENT TO MAKE THIS AFFIDAVIT.

\_\_\_\_\_  
(Name and Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_,

The above signed officer, \_\_\_\_\_ (Name of Affiant), personally appeared and, known by me to be the person described in the above Affidavit, acknowledged that (s)he executed the same in the capacity stated above and for the purposes stated above.

IN WITNESS WHEREOF, I hereunto set my hand and seal.

\_\_\_\_\_  
(Notary Public Signature)

Seal

Commission expires: \_\_\_\_\_